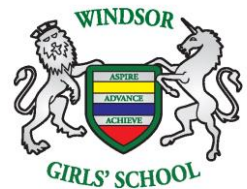


# Windsor Girls' School

*Aspire Advance Achieve*

Co-Headteachers: Mr P D Griffiths and Mrs E T O'Carroll



10 December 2020

Dear Parents and Carers

Following on from our previous communication we can confirm a positive case of COVID 19 within our catering staff. We would like to advise you of the next steps.

If your daughter had close contact (purchased food, was in the queue or had face to face contact with the member of catering staff) she will need to self-isolate.

Contact on Tuesday 8 December = self-isolation until Wednesday 23 December  
Contact on Wednesday 9 December = self-isolation until Thursday 24 December

If your daughter has not had close contact (purchased food, was in the queue or had face to face contact with the member of catering staff) she does not need to self-isolate and would be expected to return to school tomorrow.

We would ask that any student needing to self-isolate reports to this via the student absence line.

All students who are self-isolating will need to log into Show My Homework at 8.35am every morning in order to receive instructions for their lessons.

If you have any queries please email [burft001@windsorgirls.net](mailto:burft001@windsorgirls.net).

Yours sincerely

Mr P Griffiths and Mrs E O'Carroll  
Co-Headteachers



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