

PARENTPAY - OUR NEW ONLINE PAYMENT SERVICE

We are introducing Cashless Catering, a more convenient and hygienic way to pay for school meals. In order to do this we need to change our online payment system from Scopay to ParentPay. Using the secure ParentPay website you will be able to pay online using your credit/debit card or make cash payments at PayPoint stores. Cashless Catering is going live on Monday 4 January. Students will need to make sure they carry their Cashless Cards with them every day in order to buy their lunch. These cards will be issued to students before the end of this term.

What are the benefits to parents & pupils?

- ParentPay is easy to use and will offer the freedom to make online payments whenever and wherever you like, 24/7
- The technology used is of the highest internet security available ensuring that your money will reach school safely - offering you peace of mind
- Payments can be made by credit/debit card or also through PayPoint
- The Auto Top-Up facility allows you to set a minimum level so that your daughter will never be left without funds on her card
- Full payment histories, balance alerts and statements are available to you securely online at anytime

How to get started with ParentPay?

We will send you your account activation details. Once you receive these:

- Visit www.parentpay.com
- Enter your Activation username and password in the Account Login section of the homepage NB: These are for one-time use only, please choose your own username and password for future access during the activation process
- Provide all the necessary information and choose your new username and password for your account - registering your email address will enable us to send you receipts and reminders
- Once activation is complete you can go straight to Items for payment, select which item(s) you want to add to your basket and proceed to complete your payment

If you have any questions, please contact the school finance office. For more information, visit www.parentpay.com/parents/